



Make correct choices and consistent use of present tense and past tense throughout writing								
Use of the progressive form of verbs in the present and past tense to mark actions in progress								
Use commas to separate items in a list								
Use apostrophes to mark where letters are missing in spelling and to mark singular possession in nouns								
<b>Transcription</b>								
In writing the pupil can mostly:								
Segment spoken words into phonemes and representing these by graphemes, spelling many correctly								
Learn new ways of spelling phonemes for which one or more spellings are already known, and learn some words with each spelling, including a few common homophones								
Spell common exception words								
Spell many words with contracted forms								
Use the possessive apostrophe (singular)								
Distinguish between homophones and near-homophones								
Add suffixes to spell longer words, including <i>-ment, -ness, -ful, -less, -ly</i>								
Write from memory simple sentences dictated by the teacher that include words using the GPCs, common exception words and punctuation taught so far								
<b>Handwriting</b>								
Form lower-case letters of the correct size relative to one another								
Start using some of the diagonal and horizontal strokes needed to join letters and understand which letters, when adjacent to one another, are best left unjoined								
Write capital letters and digits of the correct size, orientation and relationship to one another and to lower case letters								
Use spacing between words that reflects the size of the letters								